

TVU Checklist

Ask yourself, did I pack...

- o The camera and an additional battery.
- o A tripod with matching mount plate.
- o Coaxial video cable.
- o Wireless microphone transmitter and receiver kit.
- o Backup microphone and XLR style microphone cable.
- o 2 IFB earpieces with the brown wires and curly bit.
- o 1 IFB transmitter and 2 IFB receivers with the same-colored strip.
- o 10 Rechargeable batteries for IFB and wireless mic systems (take additional as backups).
- o Portable light and battery.
- o TVU backpack.
- o TVU battery pack.
- o Lens Wipes.

Do you know...

- o Where you're headed?
- o How you're getting there?
- o When you're leaving?
- o Who your live reporter is?
- o What your story is?
- o If the story is assigned to you on inception?

Did you test your kit and ensure that you are sending video, audio and can hear the control room or engineering on the IFB?

Do you know the telephone numbers for the control room?

When you return to the shop

- o Remove all batteries from the IFB and wireless mic systems and place depleted batteries in the battery charger.
- o Remove battery from the TVU pack and place it in the charger.
- o Attach TVU pack charging cord (green Velcro) into TVU pack.
- o Attach cameras to charging cables.
 - o If you used additional camera batteries, place them on the charger.
- o **Leave the tripod mounting plate attached to the camera.**
- o Ensure all wires are neatly coiled and stowed in a bag.
- o Remove all trash from the camera bag.
- o If you took a Media Center cell phone with you on assignment, remember to leave it on the shelf with the rest of the equipment.



Scan this for a link to a video showing the setup process.