

# **TVU Checklist**

## **Ask yourself, did I pack...**

- o The camera and an additional battery.
- o A tripod with matching mount plate.
- o Coaxial video cable.
- o Wireless microphone transmitter and receiver kit.
- o Backup microphone and XLR style microphone cable.
- o 2 IFB earpieces with the brown wires and curly bit.
- o 1 IFB transmitter and 2 IFB receivers with the same-colored strip.
- o 10 Rechargeable batteries for IFB and wireless mic systems (take additional as backups).
- o Portable light and battery.
- o TVU backpack.
- o TVU battery pack.
- o Lens Wipes.

## **Do you know...**

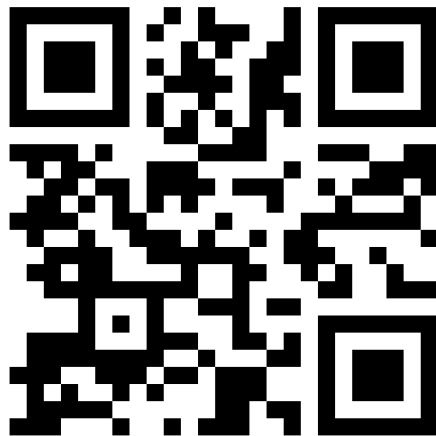
- o Where you're headed?
- o How you're getting there?
- o When you're leaving?
- o Who your live reporter is?
- o What your story is?
- o If the story is assigned to you on inception?

**Did you test your kit and ensure that you are sending video, audio and can hear the control room or engineering on the IFB?**

**Do you know the telephone numbers for the control room?**

### **When you return to the shop**

- o Remove all batteries from the IFB and wireless mic systems and place depleted batteries in the battery charger.
- o Remove battery from the TVU pack and place it in the charger.
- o Attach TVU pack charging cord (green Velcro) into TVU pack.
- o Attach cameras to charging cables.
  - o If you used additional camera batteries, place them on the charger.
- o **Leave the tripod mounting plate attached to the camera.**
- o Ensure all wires are neatly coiled and stowed in a bag.
- o Remove all trash from the camera bag.
- o If you took a Media Center cell phone with you on assignment, remember to leave it on the shelf with the rest of the equipment.



**Scan this for a link to a video showing the setup process.**